

Notice of Meeting

Governance and Ethics Committee

Monday, 8th February, 2016 at 5.00 pm
in the Council Chamber Council Offices
Market Street Newbury

Date of despatch of Agenda: Friday, 29th January 2016

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Andy Day/Moira Fraser/Stephen Chard on (01635) 519459/519045/519462

e-mail: andy.day@westberks.gov.uk / moira.fraser@westberks.gov.uk / stephen.chard@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Governance and Ethics Committee to be held on Monday, 8 February 2016
(continued)

To: Councillors Steve Ardagh-Walter, Jeff Beck (Vice-Chairman), Chris Bridges, Graham Bridgman, James Cole, Barry Dickens, Lee Dillon, Rick Jones, Anthony Pick and Quentin Webb (Chairman)

Substitutes: Councillors Billy Drummond, Sheila Ellison, Alan Macro and Tim Metcalfe

Agenda

| Part I | | Page No. |
|---------------|---|-----------------|
| 1 | Apologies To receive apologies for inability to attend the meeting (if any). | |
| 2 | Minutes To approve as a correct record the Minutes of the meetings of this Committee held on 23 November 2015, 09 December 2015 and 05 January 2016. | 1 - 12 |
| 3 | Declarations of Interest To remind Members of the need to record the existence and nature of any Personal, Disclosable Pecuniary or other interests in items on the agenda, in accordance with Members' Code of Conduct . | |
| 4 | Forward Plan <i>Purpose: To consider the Forward Plan for the next 12 months.</i> | 13 - 18 |

Standards Matters

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| 5 | Monitoring Officer's Quarterly Update Report to the Governance and Ethics Committee – Quarter 3 of 2015/16 (GE3033) <i>Purpose: To present the Monitoring Officer's quarterly report.</i> | 19 - 28 |
| 6 | Amendments to the Constitution - Scheme of Delegation (C2981) <i>Purpose: To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.</i> | 29 - 102 |



Governance Matters

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| 7 | Internal Audit - Interim Report 2015-16 (GE3007) <i>Purpose: To update the Committee on the outcome of internal audit work carried out during the first half of 2015-16.</i> | 103 - 112 |
| 8 | Accounting Policies (GE3056) <i>Purpose: The purpose of the report is to approve the Accounting Policies that will be used to produce the Annual Accounts for the year ended 31 March 2016.</i> | 113 - 126 |

Andy Day
Head of Strategic Support

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If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

